

**MINUTES OF FIFTH FINANCE COMMITTEE
MEETING HELD ON 20TH FEBRUARY, 2018**

AND

DULY CONFIRMED IN

SIXTH FINANCE COMMITTEE MEETING

HELD ON 08TH MAY, 2018



SCHOOL OF PLANNING AND ARCHITECTURE

**4, Block B, I.P.Estate, New Delhi-110002
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SCHOOL OF PLANNING AND ARCHITECTURE

Ref.No.CCC/05FC/SPA/18

04th April, 2018

TO ALL MEMBERS OF FINANCE COMMITTEE OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

**SUBJECT: MINUTES OF 05th FINANCE COMMITTEE (EMERGENT) MEETING
UNDER SPA ACT, 2014 HELD ON TUESDAY, 20th FEBRUARY, 2018 AT
12.00 NOON.**

Sir,

I am directed to forward herewith the Minutes of 05th Finance Committee (Emergent) Meeting of School of Planning and Architecture, New Delhi, held on Tuesday, 20th February, 2018 at 12.00 noon in the New Director's Room of SPA.

With Kind Regards,

Yours faithfully,


(Prof. Dr. Sanjay Gupta)

Registrar In-charge, Secretary

1.	Ar. Amogh Kumar Gupta Chairperson-FC 15, Amaltas Phase-I, Chuna Bhatti, Bhopal-462016	4.	Ms. Darshana M. Dabral, JS & FA Govt. of India, MHRD, Dept. of Higher Education Technical Section – VI, Shastri Bhawan, New Delhi-110001.
2.	Prof. Dr. P. S. N. Rao Director School of Planning and Architecture, New Delhi – 110002	5.	Dr. D. S. Meshram (Nominee of BOG) President, Institute of Town Planners, 4-A, Ring Road, I.P. Extn. New Delhi-110002
3.	Shri R. Subrahmanyam, IAS, Special Secretary (TE), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110001	6.	Prof. Dr. Sanjay Gupta Registrar (In-Charge) - Secretary School of Planning and Architecture, New Delhi-110002

MINUTES OF 05th FINANCE COMMITTEE (EMERGENT) MEETING OF SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI, HELD ON TUESDAY, 20TH FEBRURY, 2018 AT 12.00 NOON IN THE DIRECTOR'S ROOM, SPA, NEW DELHI, DULY CONFIRMED IN THE 06TH MEETING OF FINANCE COMMITTEE HELD ON 08TH MAY, 2018

Present:

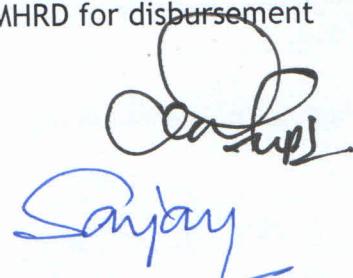
1.	Ar. Amogh Kumar Gupta	Chairperson, FC
2.	Prof. Dr. P.S.N. Rao Director	Member
3.	Dr. B.K. Bhadri Asstt. Educational Adviser (DL)	Member
4.	Shri Anil Kumar, Director (Fin.), MHRD	Member
5.	Dr. D.S. Meshram (Nominee of BOG)	Member
6.	Prof. Dr. Sanjay Gupta,	Registrar-Secretary In-charge

05 FC ITEM NO.1 TO CONSIDER THE IMPLEMENTATION OF REVISION OF PAY OF TEACHING AND NON-TEACHING STAFF OF THE SCHOOL ON THE RECOMMENDATIONS OF 7TH CENTRAL PAY COMMISSION VIDE MHRD LETTERS NO.15-4/2017-TC DATED 27TH OCTOBER, 2017 AND SUBSEQUENT LETTER NO.15-1/2017-TC(Vol-II) DATED 29TH DECEMBER, 2017

The FC was apprised about the need to implement revision of pay to teaching and non-teaching staff of the School on recommendation of 7th CPC.

The FC recommended that 7th Pay Commission recommendations for revision of pay may be implemented with immediate effect, i.e., from February, 2018 both for teaching and non-teaching staff of the School as per orders received from MHRD vide letter No.15-4/2017-TC dated 27th October, 2017 and letter No.15-1/2017-TC (Vol-II) dated 29th December, 2017 respectively. Further for pensioners, no revisions is to be implemented till a separate order from MHRD for pensioners is received by the School.

As regards payment of arrears to teaching and non-teaching staff owing to 7th CPC, these will be disbursed according to the grants received from MHRD for disbursement of arrears from time to time.



05 FC ITEM NO.2 TO CONSIDER PROPOSAL FOR ENHANCEMENT OF SCHOOL FEES FOR STUDENTS

The FC was apprised that keeping in view increasing operational expenses of the School and non-enhancement of School fees since 2014, a Committee under Prof. P.S.N. Rao was set up to recommend the revised enhanced fees in the School. The Committee report was placed before the FC for its consideration. (Appendix-05FC/I).

It was pointed out that presently an average expenditure incurred per student in SPA Delhi is about Rs.3,80,000/- while the average annual fees charged per student is about Rs.57,000/- which is highly subsidised and is resulting in huge financial burden on the School.

As per the School Committee recommendation on enhancement of School's fees for UG, PG & Ph.D. students, the proposed revised School fees (tuition & other fees) is shown below in Table 1:

Table 1

PROPOSED FEES STRUCTURE WITH 100% ENHANCEMENT IN SCHOOL FEES FOR INDIAN STUDENTS
(Fig. in Rs.)

Sl. No.	Particulars	Existing Fees			Proposed Fees		
		UG	PG	Ph.D.	UG	PG	Ph.D.
1. TUITION FEES							
[i]	General	35,000	40,000	20,000	70,000	80,000	40,000
[ii]	For internal faculty of SPA	NA	NA	1,500	NA	NA	3,000
2. OTHER FEES							
[i]	ENROLMENT FEES	2,000	2,000	2,000	4,000	4,000	4,000
[ii]	REGISTRATION FEES	500	500	500	1,000	1,000	1,000
[iii]	ACADEMIC SUPPORT FEES (Library /Audio Visual/ Computer Lab/Internet)	4,000	4,000	4,000	8,000	8,000	8,000
[iv]	STUDENT ACTIVITIES FEES (Games Fees/Association Fees/ Magazine Fees/ NASA/NOSPLAN)	2,600	2,600	2,600	5,200	5,200	5,200
[v]	STUDENT AID FUND	200	200	200	400	400	400
[vi]	SECURITY DEPOSIT (SCHOOL/LIBRARY)	10,000	10,000	10,000	20,000	20,000	20,000
TOTAL (B)		19,300	19,300	19,300	38,600	38,600	38,600
C. HOSTEL ROOM RENT		8,000	8,000	8,000	16,000	16,000	16,000
TOTAL (A+B+C)		62,300	67,300	47,300 28,800*	1,24,600	1,34,600	94,600 57,600*

* For internal faculty of SPA

• SPA ALUMNI FEES (One time and optional) which is now Rs. 2,500/- and proposed is Rs.5,000/-

PROPOSED FEES STRUCTURE WITH 100% ENHANCEMENT IN SCHOOL FEES FOR FOREIGN STUDENTS

(Fig. in U.S. \$)

Sl. No.	Particulars	Existing Fees			Proposed Fees		
		UG	PG	Ph.D.	UG	PG	Ph.D.
(i)	Regular / General Students	7,000	7,000	7,000	14,000	14,000	14,000
(ii)	SAARC County Students	3,500	3,500	3,500	7,000	7,000	7,000
(iii)	Casual Students	2,500	2,500	2,500	5,000	5,000	5,000

The FC deliberated on the matter and felt that while even 100% increase as suggested in the Committee report was lower in comparison to the expenditure per student and compared to fee structure prevalent in other institutes, however, in order to minimize financial burden on the students, an enhancement by 75% on the existing tuition fee structure at UG/PG/Ph.D. was found appropriate at this stage. Other Fees may be enhanced by 100% as recommended by the Committee. Hostel Room Rent also needs to be enhanced by 100%. Accordingly the revised fee structure of SPA Delhi for new students joining in 2018-19 shall be as follows in Table 2 below:

Table 2

PROPOSED ENHANCED FEES STRUCTURE FOR THE YEAR 2018-19 ONWARDS FOR INDIAN STUDENTS
(For New Students Joining in 2018-19)

(Fig. in Rs.)

Sl. No.	Particulars	Existing Fees			Proposed Fees		
		UG	PG	Ph.D.	UG	PG	Ph.D.
A. TUITION FEES							
(i)	General	35,000	40,000	20,000	61,250	70,000	35,000
(ii)	For internal faculty of SPA	NA	NA	1,500	NA	NA	2,625
B. OTHER FEES							
(i)	ENROLMENT FEES	2,000	2,000	2,000	4,000	4,000	4,000
(ii)	REGISTRATION FEES	500	500	500	1,000	1,000	1,000
(iii)	ACADEMIC SUPPORT FEES (Library /Audio Visual/ Computer Lab/Internet)	4,000	4,000	4,000	8,000	8,000	8,000
(iv)	STUDENT ACTIVITIES FEES (Games Fees/Association Fees/ Magazine Fees/ NASA/NOSPLAN)	2,600	2,600	2,600	5,200	5,200	5,200
(v)	STUDENT AID FUND	200	200	200	400	400	400
(vi)	SECURITY DEPOSIT (SCHOOL/LIBRARY)	10,000	10,000	10,000	20,000	20,000	20,000
	TOTAL (B)	19,300	19,300	19,300	38,600	38,600	38,600
C. HOSTEL ROOM RENT							
		8,000	8,000	8,000	16,000	16,000	16,000
	TOTAL (A+B+C)	62,300	67,300	47,300	1,15,850	1,24,600	89,600
				28,800*			57,225*

*For internal faculty of SPA

**SPA ALUMNI FEES (One time and optional) which is now Rs. 2,500/- and proposed is Rs. 5,000/-

***No change in other misc. fees, deposits, charges etc.

PROPOSED ENHANCED FEES STRUCTURE FOR THE YEAR 2018-19 ONWARDS FOR FOREIGN STUDENTS
(For New Students Joining in 2018-19)

(Fig. in U.S. \$)

Sl.No.	Particulars	Existing Fees			Proposed Fees		
		UG	PG	Ph.D.	UG	PG	Ph.D.
(i)	Regular / General Students	7,000	7,000	7,000	12,250	12,250	12,250
(ii)	SAARC County Students	3,500	3,500	3,500	6,125	6,125	6,125
(iii)	Casual Students	2,500	2,500	2,500	4,375	4,375	4,375

The FC approved the revised fee structure as above on the present fee pattern in the School. It also approved to enhance the admission processing fees from Rs.2,000/- at present to Rs.2,500/- hereafter. The FC also suggested that the School fees may be reviewed every two years henceforth. However, it was decided that the tuition fees shall be increased by Rs.500/- every year.

FC ITEM NO.3: TO CONSIDER PAYMENT OF ADVANCE PROVISIONAL CGHS CONTRIBUTION ALONG WITH ARREARS OF THE SPA STAFF FOR THE YEAR 2018-19

The FC was apprised about payment of advance provisional CGHS contribution along with arrears of the SPA staff for the year 2018-19. After detailed deliberations, the FC decided not to accord its approval on the said agenda item at this stage.

It was agreed that since Items Nos. 1 and 2 need to be implemented on urgent basis, the same be got approved by Chairman FC and Chairman BOG so that they can be implemented with immediate effect and subsequently ratified in the regular meeting of BOG.

There being no other item, the meeting ended with thanks to the Chair.




SCHOOL OF PLANNING AND ARCHITECTURE: NEW DELHI

**MINUTES OF THE MEETING OF THE COMMITTEE SET UP BY THE
SCHOOL TO REVIEW THE FEE STRUCTURE HELD ON TUESDAY 6TH
FEBRUARY, 2018 AT 11A.M. IN THE SCHOOL.**

The following Committee members were present:

1. Prof. Dr. P.S.N. Rao Professor of Housing	Chairman
2. Prof. Dr. R. Biswas Professor of Planning	Member
3. Shri Girish Kumar Assistant Registrar(A&B)	Secretary

PSN Rao
6.2.18

Prakash
6.2.18

Arvind
6.2.18

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- a. Prof. Dr. Jaya Kumar, Professor of Architecture and Head of the Department of Building Engineering and Management was on leave and therefore could not attend the meeting.
- b. Further to the provisions of the Recommendations of the Seventh Pay Commission, the School has set up a Committee vide its letter dated 31st January, 2018 to consider increase in the fees structure of the School so as to meet part of the additional expenditure of the amount on account of the implementation of the Seventh Pay Commission.
- c. It has been observed that the Annual expenditure on account of the Salary/Pension of the School is Rs. 18 crores approximately
- d. It has been estimated that an additional requirement on account of the implementation of the Seventh Pay Commission would be Rs. 6 crores approximately.

e. Therefore in order to meet extra expenditure it is proposed to increase the fees structure of the students.

f. This exercise was to be undertaken by the Committee on an urgent basis. Nevertheless, the Committee reviewed the fee structure of the other institutes like IITs as well as SPA Bhopal and Vijayawada and proposed that SPA Delhi fees structure is on the lower side.

g. In view of the above, a uniform enhancement of 100% on all heads of existing fees structure is proposed (as the existing fees is very much on the lower side).

h. The other fees such as Mark Sheet/Foreign students/Casual students/Miscellaneous/Sports, etc. are also proposed to be increased by 100%.

i. It is also proposed to impose an Overhead Charges @ Rs.500/- per student per month towards meeting the expenses being incurred on campus maintenance, CCTV, Security Guards, Wi Fi etc.

j. Further, it is also proposed to enhance the new Admission Processing Fees by an amount of Rs.500/-

k. On account of the above 100 per cent fees enhancement, it is estimated that an amount of Rs. 5 crores approximately can be generated.

l. There being no other business, the meeting ended with thanks to the Chair.

m. Put up for consideration please.

PSN Rao
6.2.18

Prof. Dr. P.S.N. Rao
Chairman of the Committee
and
Professor of Housing

R Biswas
6/2/18

Prof. Dr. R. Biswas
Member of the committee
and Professor of Planning

Over 6/2/18

Shri Girish Kumar
Member Secretary of the
Committee and
Assistant Registrar(A&B)

Encl: Appendix (Annex 1, 2 and 3)

5/2/18 DIRECTOR

N.C. Chhatbar
12/2/18

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this has to be sent up to FC

Registrar
-6- PA (Council) 6/2/2018

APPENDIX

1. **Annexure 1** show the enhancement in School fees since 2001-2002 till date. It is observed that there has not been any enhancement in the School fees since 2015
2. **Annexure 2** shows the comparative academic fee structure (including tuition fees & other fees excluding hostel fees) of leading academic institutes offering B.Arch., B.Plang. & M.Planning/M.Arch courses in the country. It is observed that the fees in SPA Delhi are presently lowest in comparison to other institutes by a factor of 1.6 times to 4.6 times.
3. **Annexure 3** shows the operational expenses per student at SPA Delhi since 2014-15 till date. It is observed that while average operational expenses incurred per student has increased from Rs.2.5 lakh approximately in 2014-15 to Rs.3.8 lakh approximately in 2017-18, the receipts from school fees per student have remained stagnant at average of Rs.0.57 lakh between 2014-15 to 2017-18.
4. Keeping in view the requirements of maintaining desirable academic standards at SPA Delhi, being an institute of national importance, it is imperative that the school fees (academic & hostel fees) needs to be enhanced to partly off-set the increasing cost of operational expenses incurred in operating various academic programmes in the School.

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SCHOOL OF PLANNING AND ARCHITECTURE, NEW DELHI

Fees structure status

(Fig in ₹)

Indian students

Category	Particulars	Course	Fees in Year 2001-02	Fees in the Year 2012-13	Fees in the Year 2014-15	Increase from 2001-02 to 2012-13 (in Times)	Increase from 2012-13 to 2014-15 (in Times)	
Tuition Fees	UG	₹ 7,200	₹ 12,000	₹ 35,000		1.67	2.92	
	PG	₹ 12,000	₹ 20,000	₹ 40,000		1.67	2.00	
	Ph.D	₹ 5,000	₹ 10,000	₹ 20,000		2.00	2.00	
Examination / Marksheets Fees	UG	₹ 200	₹ 0	₹ 0		-200.00	Nil	
	PG	₹ 4,000	₹ 0	₹ 0		-4000.00	Nil	
	Ph.D	₹ 3,000	₹ 0	₹ 0		-3000.00	Nil	
Enrolment Fees	UG	₹ 500	₹ 2,000	₹ 2,000		4.00	Nil	
	PG	₹ 500	₹ 2,000	₹ 2,000		4.00	Nil	
	Ph.D	₹ 0	₹ 2,000	₹ 2,000		2000.00	Nil	
Registration Fees	UG	₹ 0	₹ 500	₹ 500		500.00	Nil	
	PG	₹ 0	₹ 500	₹ 500		500.00	Nil	
	Ph.D	₹ 3,000	₹ 500	₹ 500		-6.00	Nil	
Academic Support Fees	UG	₹ 3,200	₹ 4,000	₹ 4,000		1.25	Nil	
	PG	₹ 3,400	₹ 4,000	₹ 4,000		1.18	Nil	
	Ph.D	₹ 2,700	₹ 4,000	₹ 4,000		1.48	Nil	
Games Fee								
All ₹ 300 ₹ 300 ₹ 300 Nil Nil								
Association Fees								
All ₹ 1,000 ₹ 1,000 ₹ 1,000 Nil Nil								
NASA / NOS Plan	UG	₹ 1,000	₹ 1,000	₹ 0		Nil	-1000.00	
		₹ 800	₹ 800	₹ 0		Nil	-800.00	
Magazine Fee								
All ₹ 300 ₹ 300 ₹ 300 Nil Nil								
Student Aid Fund								
All ₹ 200 ₹ 200 ₹ 200 Nil Nil								
SPA Alumni Fees (one Time and optional)								
(Fig in \$)								

Foreign Students

Category	Particulars	Course	2001-02	2012-13	2014-15	Increase from 2001-02 (in times)	Increase from 2012-13 (in times)
Regular/ General		UG	\$ 3,750	\$ 4,000	\$ 7,000	1.07	1.75
		PG	\$ 3,000	\$ 4,000	\$ 7,000	1.33	1.75
		Ph.D	\$ 5,000	\$ 4,000	\$ 7,000	0.80	1.75
SAARC Country		UG	\$ 0	\$ 2,000	\$ 3,500	2000.00	1.75
		PG	\$ 0	\$ 2,000	\$ 3,500	2000.00	1.75
		Ph.D	\$ 0	\$ 2,000	\$ 3,500	2000.00	1.75
Casual		UG	\$ 0	\$ 1,800	\$ 2,500	1800.00	1.39
		PG	\$ 0	\$ 2,200	\$ 2,500	2200.00	1.14
		Ph.D	\$ 2,400	\$ 2,400	\$ 2,500	Nil	1.04

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COMPARATIVE ACADEMIC FEES IN SELECTED TECHNICAL INSTITUTES OFFERING
UG AND PG COURSED IN ARCHITECTURE & PLANNING

Si. No.	Institute	UG		PG	
		Annual Fees (Rs.)	Times more Than SPAD	Annual Fees (Rs.)	Times more Than SPAD
1	SPA Delhi	54,300	-	59,300	-
2	SPA Bhopal	92,300	1.6	1,01,300	1.7
3	IIT Roorkee	1,36,000	2.5	2,16,000	3.6
4	IIT Kharagpur	2,10,800	3.9	2,72,000	4.6
5	NIT Bhopal	1,48,600	2.7	94,050	1.6
6	NIT Jaipur	1,76,300	3.2	1,21,300	2.1

Source: collected from websites

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Annexure 3

OPERATIONAL EXPENSES PER STUDENT SINCE 2014-15 AT SPA DELHI

Year	Number of students	Annual operational expenses* (Cr.Rs. approx.)	Annual operational expenses/student (Lakh Rs. Approx.)	Avg. annual fee receipt/student (Lakh Rs. Approx.)
2014-15	1200	30.5	2.5	0.57
2015-16	1192	36.0	3.0	0.57
2016-17	1209	40.0	3.3	0.57
2017-18	1235	45.5	3.8	0.57

*excludes pensioners salary & capital expenditure

PSUAs
6/2/18

Arv
6/2/18